

**MONTE RIO FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING**

Monday, March 11, 2019 6:30 p.m.

Monte Rio Community Club – 20488 Hwy. 116, Monte Rio, CA 95462

MINUTES

1. **CALL TO ORDER** - The special meeting of the Board of Directors of the Monte Rio Fire Protection District was called to order by President Fein at 6:24 p.m. at the Monte Rio Community Center. Present were Directors Fein, Cahn, Dale, and Casini. Director Parker was absent. Also present were Chief Baxman, Bill Adams, Jason Weaver, Gabriella Gibson, Jean Gifford and AA Lambert.
2. **APPROVAL OF AGENDA – Motion:** Director Dale, seconded by Casini. VOTE: 4/0/1. Director Parker absent
3. **PUBLIC COMMENT ON ITEMS NOT AGENDIZED – None**
4. **CHANGE IN ADMINISTRATIVE SERVICES** - Director Fein discussed that RRFPD has terminated the shared service contract with MRFPD. One reason is possible conflict of interest with certain Board members. Chief Baxman reported that he thinks he has found a replacement for MRFPD Administrative services. He has invited the possible candidate to the March 18th regular board meeting. Discussion with counsel regarding potential incompatible offices when District volunteer firefighters also serve as Directors. Discussion regarding limitations on the authority of individual Directors to act on District matters which will be an action item for the regular Board meeting on March 18, 2019.
4. **CHAIN OF COMMAND** - Mr. Adams asked that all board members read the Brown Act packet regarding public meeting laws and be ready to discuss at the March 18th regular board meeting. Discussion regarding need to confirm that District Chief has authority for day-to-day operations and supervision of personnel; as well as limitations on Board member direction to volunteers. Discussion regarding need for written complaint policies and procedures. Director Fein asked Mr. Adams to attend the March 18, 2019 regular Board meeting.
5. **PUBLIC COMMENT ON ITEMS NOT AGENDIZED – None**
6. **ADJOURNMENT –** On a motion by Director Casini, seconded by Director Dale, the Board adjourned at 7:16 p.m. VOTE: 4/0/1. Director Parker absent

MINUTES READ, APPROVED & ACCEPTED

Respectfully submitted,

/s/  _____ President Fein

/s/ _____ Director Casini

/s/  _____ Director Dale

/s/  _____ Director Parker

/s/  _____ Director Cahn

/s/ _____ AA Lambert